

Texas Education Agency Standard Application System (SAS)

2018–2019 Technology Lending		
Program authority:	General Appropriations Act, Article III, Rider 8, and House Bill 3526, 85 th Texas Legislature; Texas Education Code Section 32.301	FOR TEA USE ONLY Write NOGA ID here:
Grant Period:	May 1, 2018, to August 31, 2019	<div style="writing-mode: vertical-rl; transform: rotate(180deg);"> RECEIVED TEXAS EDUCATION AGENCY 2018 JAN 23 PM 1:21 DOCUMENT CONTROL CENTER GRANTS ADMINISTRATION </div>
Application deadline:	5:00 p.m. Central Time, February 6, 2018	
Submittal information:	Applicants must submit one original copy of the application with an original signature, and two copies of the application, printed on one side only and signed by a person authorized to bind the applicant to a contractual agreement, must be received no later than the aforementioned date and time at this address: Document Control Center, Grants Administration Division Texas Education Agency, 1701 North Congress Ave. Austin, TX 78701-1494	
Contact information:	Kathy Ferguson: techlending@tea.texas.gov; (512) 463-9087	

Schedule #1—General Information

Part 1: Applicant Information				
Organization name	County-District #		Amendment #	
Munday CISD	138903			
Vendor ID #	ESC Region #			
	9			
Mailing address	City	State	ZIP Code	
P.O. Box 300	Munday	TX	76371	
Primary Contact				
First name	M.I.	Last name	Title	
Kim	K	Bowman	Technology Director	
Telephone #	Email address		FAX #	
9402030073	Kim.Bowman@mundaycisd.net		9404225331	
Secondary Contact				
First name	M.I.	Last name	Title	
Troy		Parton	Superintendent	
Telephone #	Email address		FAX #	
9404224321	Troy.Parton@mundaycisd.net		9404225331	
Part 2: Certification and Incorporation				

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. **It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.**

Authorized Official:

First name	M.I.	Last name	Title
Troy		Parton	Superintendent
Telephone #		Email address	FAX #
9404224321		Troy.Parton@mundaycisd.net	9404225331
Signature (blue ink preferred)		Date signed	

01/19/2018

Only the legally responsible party may sign this application.

Schedule #1—General Information

County-district number or vendor ID: 138903

Amendment # (for amendments only):

Part 3: Schedules Required for New or Amended Applications

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Required Attachments and Provisions and Assurances	<input checked="" type="checkbox"/>	N/A
4	Request for Amendment	N/A	<input type="checkbox"/>
5	Program Executive Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Program Budget Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Professional and Contracted Services (6200)	See Important Note For Competitive Grants*	<input type="checkbox"/>
9	Supplies and Materials (6300)		<input type="checkbox"/>
10	Other Operating Costs (6400)		<input type="checkbox"/>
11	Capital Outlay (6600)		<input type="checkbox"/>
12	Demographics and Participants to Be Served with Grant Funds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13	Needs Assessment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14	Management Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15	Project Evaluation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	Responses to Statutory Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17	Responses to TEA Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>

***IMPORTANT NOTE FOR COMPETITIVE GRANTS:** Schedules #8, #9, #10 and #11 are required schedules if any dollar amount is entered for the corresponding class/object code on Schedule #6—Program Budget Summary. For example, if any dollar amount is budgeted for class/object code 6200 on Schedule #6—Program Budget Summary, then Schedule #8—Professional and Contracted Services (6200) is required. If it is either blank or missing from the application, **the application will be disqualified.**

For TEA Use Only

Changes on this page have been confirmed with:

On this date:

Via telephone/fax/email (circle as appropriate)

By TEA staff person:

Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 138903

Amendment # (for amendments only):

Part 1: Required Attachments

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		
#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
1	LEA Technology Plan Template	If an LEA does not have a 2016–2017 Technology Plan on file with TEA, it must show evidence of a current local technology plan on participating campuses by completing the LEA Technology Plan Template.

Part 2: Acceptance and Compliance

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.

Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

X	Acceptance and Compliance
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the <u>General and Fiscal Guidelines</u> .
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the <u>program guidelines for this grant</u> .
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with all <u>General Provisions and Assurances</u> requirements.
<input checked="" type="checkbox"/>	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all <u>Debarment and Suspension Certification</u> requirements.

For TEA Use Only

Changes on this page have been confirmed with:

On this date:

Via telephone/fax/email (circle as appropriate)

By TEA staff person:

Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 138903

Amendment # (for amendments only):

Part 3: Program-Specific Provisions and Assurances
☒ I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home
5.	The applicant understands that equipment purchased with Technology Lending Grant funds is the property of the LEA.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has a 2016–2017 LEA technology plan on file with TEA, or that it will show evidence of a current local technology plan on participating campuses by completing the Required Program-Related Attachment outlined on page 18 of the Program Guidelines.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into the LEA's technology plan.
12.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data

For TEA Use Only

Changes on this page have been confirmed with:

On this date:

Via telephone/fax/email (circle as appropriate)

By TEA staff person:

Schedule #4—Request for Amendment

County-district number or vendor ID: 138903

Amendment # (for amendments only):

Part 1: Submitting an Amendment

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail **or** by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Grants Administration Division, Texas Education Agency, 1701 N. Congress Ave., Austin, TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-9564.

The last day to submit an amendment to TEA is listed on the [TEA Grant Opportunities](#) page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

Part 2: When an Amendment Is Required

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend the Application" guidance posted in the Amendment Submission Guidance section of the Grants Administration Division [Administering a Grant](#) page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

Part 3: Revised Budget

			A	B	C	D
#	Schedule #	Class/ Object Code	Grand Total from Previously Approved Budget	Amount Deleted	Amount Added	New Grand Total
1.	Schedule #8: Contracted Services	6200	\$	\$	\$	\$
2.	Schedule #9: Supplies and Materials	6300	\$	\$	\$	\$
3.	Schedule #10: Other Operating Costs	6400	\$	\$	\$	\$
4.	Schedule #11: Capital Outlay	6600	\$	\$	\$	\$
5.	Total direct costs:		\$	\$	\$	\$
6.	Indirect cost (%):		\$	\$	\$	\$
7.	Total costs:		\$	\$	\$	\$

For TEA Use Only

Changes on this page have been confirmed with:

On this date:

Via telephone/fax/email (circle as appropriate)

By TEA staff person:

Schedule #4—Request for Amendment (cont.)

County-district number or vendor ID: 138903

Amendment # (for amendments only):

Part 4: Amendment Justification

Line #	Schedule # Being Amended	Description of Change	Reason for Change
1.			
2.			
3.			
4.			
5.			
6.			
7.			

For TEA Use Only

Changes on this page have been confirmed with:

On this date:

Via telephone/fax/email (circle as appropriate)

By TEA staff person:

Schedule #5—Program Executive Summary

County-district number or vendor ID: 138903

Amendment # (for amendments only):

List the campuses that will be served with these funds. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Campus to be served:

Munday Secondary School

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary.

Technology Lending Grant Program at Munday Consolidated Independent School District would cover student devices with warranty/insurance and provide wireless Internet to economically disadvantaged residences. In 2016, Munday CISD used local funds to roll out a 1 to 1 Microsoft Surface program for students at the secondary school. The warranty on those devices will soon expire, and replacing or repairing defunct devices could become cost prohibitive for the district.

The first aspect of the grant would be to purchase an extended warranty on the student devices that would cover accidental damage and device malfunction. The Technology Lending Program would allow the district to continue lending devices to students for access to digital instructional materials, both on and off campus, on a device that continues to be covered by an extended warranty, as well as insured for breakage, loss, and theft.

The second part of the Technology Lending Grant would ensure is equitable access for all students, at the students' place of residence. For those homes that do not already have Internet Access, we would be able to provide a portable WiFi device on a check-out basis.

As a part of Munday CISD's 1 to 1 Microsoft Surface program, every student and parent is required to accept and sign a **Device Agreement**, in order for the student to use the device both at school and at their home. The following is a portion of that agreement:

This equipment is the property of Munday CISD of Munday, TX, and is herewith being loaned to the student for educational purposes for the academic school year or until further notice. The equipment may not be defaced or destroyed in any way. Inappropriate material on the machine may result in the student losing his/her right to use this device. The equipment will be returned to the school on a date to be requested or sooner if the student is discharged from the school prior to the end of the school year.

If the District Property is lost, stolen or damaged while in the Borrower's possession, Borrower is responsible for the replacement or repair thereof and Borrower agrees to indemnify the District from any claim occurring during or resulting from Borrower's possession or use of the District Property, including,

but not limited to any claim for infringement or violation of applicable trademarks and copyrights attributable to Borrower's use of the District Property.

The District Property may be used by Borrower only for non-commercial purposes, in accordance with the

For TEA Use Only

Changes on this page have been confirmed with:

On this date:

Via telephone/fax/email (circle as appropriate)

By TEA staff person:

Schedule #5—Program Executive Summary (cont.)

County-district number or vendor ID: 138903

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

District's policies and rules.

100% of students, 141 in grades 7-12 in the 2017-18 school year, receive Digital Citizenship and Acceptable and Safe use of Internet education, specifically through the Netsmartz.org program, and also in all classes through the teaching of the Digital Citizenship strand of the TA TEKS. Proficiency for Digital Citizenship is measured through mastery of assignments requiring the use of technology.

Munday CISD utilizes the Google Apps for Education in all subject areas at the secondary campus. Some subject areas also use content specific online applications, such as MathXL. Other examples of online applications used in the classes are Quizziz.com, Quizlet.com, Odysseyware, TexQuest, iStation, and TexasGateway.org. All these applications require a student to have an individual device, and the learning is only enhanced when students are allowed to take their devices home, for continued learning, to an environment where Internet Access is available.

For TEA Use Only

Changes on this page have been confirmed with:

On this date:

Via telephone/fax/email (circle as appropriate)

By TEA staff person:

Schedule #6—Program Budget Summary

County-district number or vendor ID: 138903			Amendment # (for amendments only):		
Program authority: General Appropriations Act, Article III, Rider 8, and House Bill 3526, 85 th Texas Legislature; Texas Education Code Section, 32.301					
Grant period: May 1, 2018, to August 31, 2019			Fund code: 410		
Budget Summary					
Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost
Schedule #8	Professional and Contracted Services (6200)	6200	\$48128.51	\$	\$48128.51
Schedule #9	Supplies and Materials (6300)	6300	\$	\$	\$
Schedule #10	Other Operating Costs (6400)	6400	\$	\$	\$
Schedule #11	Capital Outlay (6600)	6600	\$	\$	\$
Total direct costs:			\$	\$	\$48128.51
Percentage% indirect costs (see note):			N/A	\$	\$
Grand total of budgeted costs (add all entries in each column):			\$	\$	\$48128.51
Administrative Cost Calculation					
Enter the total grant amount requested:					\$48128.51
Percentage limit on administrative costs established for the program (15%):					× .15
Multiply and round down to the nearest whole dollar. Enter the result.					\$7219
This is the maximum amount allowable for administrative costs, including indirect costs:					

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

If selected for a competitive grant, your award amount will be the lesser of the grand total of budgeted costs as stated on this schedule (the box with the bold outline), or the sum of all line items listed on this schedule, or the maximum allowable award amount. TEA is not responsible for math errors.

For TEA Use Only

Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #8—Professional and Contracted Services (6200)

County-district number or vendor ID: 138903

Amendment # (for amendments only):

NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

Professional and Contracted Services

#	Description of Service and Purpose	Grant Amount Budgeted
1	Tablet Insurance and Warranty	\$21573
2	Internet Access to Homes/Hotspots	\$26555.51
3		\$
4		\$
5		\$
6		\$
7		\$
8		\$
9		\$
10		\$
11		\$
12		\$
13		\$
14		\$
a. Subtotal of professional and contracted services:		\$48128.51
b. Remaining 6200—Professional and contracted services that do not require specific approval:		\$
(Sum of lines a and b) Grand total		\$48128.51

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

For TEA Use Only

Changes on this page have been confirmed with:

On this date:

Via telephone/fax/email (circle as appropriate)

By TEA staff person:

Schedule #9—Supplies and Materials (6300)		
County-District Number or Vendor ID: 138903		Amendment number (for amendments only):
Supplies and Materials Requiring Specific Approval		
		Grant Amount Budgeted
6300	Total supplies and materials that do not require specific approval:	\$
Grand total:		\$

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #10—Other Operating Costs (6400)		
County-District Number or Vendor ID: 138903		Amendment number (for amendments only):
Expense Item Description		Grant Amount Budgeted
6400	Operating costs that do not require specific approval:	\$
Grand total:		\$

In-state travel for employees does not require specific approval.

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division [Administering a Grant](#) page.

For TEA Use Only

Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #11—Capital Outlay (6600)				
County-District Number or Vendor ID: 138903			Amendment number (for amendments only):	
#	Description and Purpose	Quantity	Unit Cost	Grant Amount Budgeted
66XX—Computing Devices, capitalized				
1			\$	\$
2			\$	\$
3			\$	\$
4			\$	\$
5			\$	\$
6			\$	\$
7			\$	\$
8			\$	\$
9			\$	\$
10			\$	\$
66XX—Software, capitalized				
11			\$	\$
12			\$	\$
13			\$	\$
14			\$	\$
15			\$	\$
16			\$	\$
17			\$	\$
66XX—Equipment, furniture, or vehicles				
18			\$	\$
19			\$	\$
20			\$	\$
21			\$	\$
22			\$	\$
23			\$	\$
24			\$	\$
25			\$	\$
26			\$	\$
27			\$	\$
Grand total:				\$

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

For TEA Use Only

Changes on this page have been confirmed with:

Via telephone/fax/email (circle as appropriate)

On this date:

By TEA staff person:

Schedule #12—Demographics and Participants to Be Served with Grant Funds

County-district number or vendor ID: 138903

Amendment # (for amendments only):

Part 1: Student Demographics of Population To Be Served With Grant Funds. Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comment section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program. Response is limited to space provided. Use Arial font, no smaller than 10 point.

Student Category	Student Number	Student Percentage	Comment
Economically disadvantaged	74	52%	
Limited English proficient (LEP)	3	2%	
Disciplinary placements	0	0%	
Attendance rate	NA	97.5%	
Annual dropout rate (Gr 9-12)	NA	0%	

Part 2: Students To Be Served With Grant Funds. Enter the number of students in each grade, by type of school, projected to be served under the grant program.

School Type: ☒ Public ☐ Open-Enrollment Charter ☐ Private Nonprofit ☐ Private For Profit ☐ Public Institution

Students

PK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
								20	20	21	34	18	28	141

For TEA Use Only

Changes on this page have been confirmed with:

Via telephone/fax/email (circle as appropriate)

On this date:

By TEA staff person:

Schedule #13—Needs Assessment

County-district number or vendor ID: 138903

Amendment # (for amendments only):

Part 1: Process Description. A needs assessment is a systematic process for identifying and prioritizing needs, with “need” defined as the difference between current achievement and desired outcome or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. If this application is for a district level grant that will only serve specific campuses, list the name of the campus(es) to be served and why they were selected. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Needs Identified:

A needs assessment for Internet access in homes was conducted through a student survey. Approximately 20% of all students in grades 7-12 were identified as not having Internet access at home, and were economically disadvantaged. Grant funds will be used to purchase SmartSpots to provide those homes with Internet access.

Munday Secondary was selected because students are provided a district device, Microsoft Surface, to use at school, and at home. Fifty-two percent of the student population are economically disadvantaged, and some cannot afford Internet at home. This limits both the usefulness of the district provided devices, and equal access to instruction.

Munday CISD purchased the student Microsoft Surfaces two years ago, with a 3 year extended warranty. By the time these grant funds become available, the device warranties will be expiring. There will be a need to purchase extended warranty/insurance on those devices.

If warranties can be extended for an additional three years, our 1:1 computing environment becomes more sustainable. When students are able to use the devices at home, as they do in school hours, learning is extended beyond the school day, and achievement levels rise.

For TEA Use Only

Changes on this page have been confirmed with:

On this date:

Via telephone/fax/email (circle as appropriate)

By TEA staff person:

Schedule #13—Needs Assessment (cont.)

County-district number or vendor ID: 138903

Amendment # (for amendments only):

Part 2: Alignment with Grant Goals and Objectives. List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	A high percent of students live in homes that are unable to provide Internet access due to economics.	Focusing on households identified as economically disadvantaged, students and adults will be surveyed about their home Internet situation. Qualifying homes will be provided a wireless SmartSpot on a check out basis, providing equitable Internet access to residences.
2.	Devices with expiring warranties will need warranties extended for an additional 3 years, to extend the life of student tablets.	Purchase 3 additional years of extended warranty and insurance on student devices, to ensure operable devices for student learning.
3.		
4.		
5.		

For TEA Use Only

Changes on this page have been confirmed with:

On this date:

Via telephone/fax/email (circle as appropriate)

By TEA staff person:

Schedule #14—Management Plan

County-district number or vendor ID: 138903

Amendment # (for amendments only):

Part 1: Staff Qualifications. List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	District Technology Director	Twenty-five years experience with systems analysis and networking.
2.		
3.		
4.		
5.		

Part 2: Milestones and Timeline. Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective	Milestone	Begin Activity	End Activity
1.	Cover Devices with extended Insurance/Warranty	1. Get quotes for Microsoft Surface 3 Ins/Warranty	09/01/2018	10/01/2018
		2. Purchase 3 year coverage on student devices	04/01/2019	04/01/2022
		3.	XX/XX/XXXX	XX/XX/XXXX
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
2.	Determine students without Internet acces at home.	1. Survey students	05/01/2018	06/01/2018
		2. Survey parents	05/01/2018	06/01/2018
		3. Compile a list of homes that would qualify	07/01/2018	08/01/2018
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
3.	Provide Internet access to student homes that qualify	1. Develop a checkout system for Internet access	07/01/2018	08/01/2018
		2. Purchase SmartSpots for home Internet	08/01/2018	08/20/2018
		3. Parent/School sign a contract for Internet	08/21/2018	09/20/2018
		4. Deliver the home Internet to contracted homes	08/22/2018	09/22/2018
		5.	XX/XX/XXXX	XX/XX/XXXX
4.	Monthly evaluations	1. Parent Surveys on Internet access satisfaction	09/22/2018	05/22/2019
		2.	XX/XX/XXXX	XX/XX/XXXX
		3.	XX/XX/XXXX	XX/XX/XXXX
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
5.	Quarterly Ins/Warranty claims compilation	1. File device claims as needed	04/01/2019	04/01/2022
		2. Quarterly compilation reports from vendor	04/01/2019	04/01/2022
		3.	XX/XX/XXXX	XX/XX/XXXX
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX

Unless pre-award costs are specifically approved by TEA, grant funds will be used to pay only for activities occurring between the beginning and ending dates of the grant, as specified on the Notice of Grant Award.

For TEA Use Only

Changes on this page have been confirmed with:

On this date:

Via telephone/fax/email (circle as appropriate)

By TEA staff person:

Schedule #14—Management Plan (cont.)

County-district number or vendor ID: 138903

Amendment # (for amendments only):

Part 3: Feedback and Continuous Improvement. Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Monitoring Goal Attainment:

The goal of providing extended warranty/insurance for student devices is currently, and will continue to be monitored through invoice receipts from the vendor. The use of that warranty/insurance will be tracked by the number of claims filed and completed.

The goal of providing Internet access in homes currently without access will be monitored through the devised checkout procedure. Students that will be checking out a SmartSpot will be required to attend a training in Digital Citizenship, followed by a short quiz. Also, monthly parent contact surveys will be collected to ensure the Internet access being provided is acceptable to all parties involved. If there are issues with the Internet SmartSpot, we will work directly with the vendor and the family to correct any problems.

Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Existing Efforts:

The student Microsoft Surface 3 devices were purchased with a 3-year warranty that will soon expire. If the lifespan of the student devices can be extended through warranty using these grant funds, our 1:1 initiative to ensure our district is an immersive technological environment will be realized.

To maximize the effectiveness of the Technology Lending Grant funds, we will search for a vendor that will provide the best possible device coverage at the lowest cost. The Technology Director works directly with students to file warranty/insurance claims, have devices repaired and returned to the student as quickly as possible.

The monthly parent surveys will help us find and correct any possible program flaws in delivering the Internet access to qualifying homes. If problems are discovered, we will be able to correct those on a continual basis with the SmartSpot vendor.

For TEA Use Only

Changes on this page have been confirmed with:

On this date:

Via telephone/fax/email (circle as appropriate)

By TEA staff person:

Schedule #15—Project Evaluation

County-district number or vendor ID: 138903

Amendment # (for amendments only):

Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process	Associated Indicator of Accomplishment	
1.	Parent and student surveys	1.	Parent/ student comments on Internet access in the home
		2.	100% of parents satisfied with Internet provided
		3.	
2.	Warranty/Insurance claims	1.	Number of devices repaired under extended warranty
		2.	Dollars saved by the district on covered device repairs
		3.	
3.		1.	
		2.	
		3.	
4.		1.	
		2.	
		3.	
5.		1.	
		2.	
		3.	

Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Program Evaluation:

Data will be gathered from the initial survey of homes without Internet access to identify families that would welcome free Internet for their students to use at home. Data will be aggregated, and it will be determined which student homes qualify, on a needs basis, for district provided Internet. For the current 141 students, we are expecting to provide approximately 30 SmartSpot devices. Monthly checkout renewal, evaluated through parent surveys, will determine program effectiveness.

Data from the extended warranty provider will show the number of devices repaired and dollar amounts those repairs would have cost the district.

We expect student achievement outcomes, determined through percent passing all courses and STAAR data, to increase as a result of having the learning tools available to students at home, as well as at school.

For TEA Use Only

Changes on this page have been confirmed with:

On this date:

Via telephone/fax/email (circle as appropriate)

By TEA staff person:

Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 138903

Amendment # (for amendments only):

Statutory Requirement 1: Applicant must describe the availability of existing equipment to students in the LEA and other funding available for the purchase of student technology devices. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Existing Equipment:

In the 2016 school year, Munday CISD used local funds to provide a 1:1 computing environment for its students. Students in grades 7-12 were issued a Microsoft Surface 3, with Windows 10, Google Apps for Education, Office.com Apps, as well as other subject specific software. To purchase an additional 3 years warranty/insurance on these devices would have to come from local fund balance, as the IMA will not pay for extended warranty or hotspots.

Munday CISD applies for ERate funding to provide an up-to-date networking infrastructure: switches, firewall, and wireless access. E-Rate category 2 funds were used in the 2016-17 school year to replace all wireless access points with new Xirrus access points and a centrally managed wireless server. Also, switches were upgraded to manageable HP switches. The district also uses E-Rate dollars to fund adequate Internet bandwidth in the district, 200 MB.

For TEA Use Only

Changes on this page have been confirmed with:

On this date:

Via telephone/fax/email (circle as appropriate)

By TEA staff person:

Schedule #17—Responses to TEA Program Requirements

County-district number or vendor ID: 138903

Amendment # (for amendments only):

TEA Program Requirement 1: Describe how the technology lending program aligns with the existing mission and goals for the LEA. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Munday CISD Mission:

Munday CISD believes that a quality education, in a technology centered world, is imperative for student success. We expect technology to be seamlessly integrated into all curriculum areas, as a means to improve student achievement. In order for this vision to be fulfilled, staff development and network infrastructure are provided by the district. Munday CISD Board of Trustees are committed to providing local funds to meet these needs.

Following that mission, the district provided local funds to issue a Windows tablet to each student and teacher. To maintain, and sustain, this 1:1 computing environment, extended warranty/insurance will need to be purchased on these devices. This extended warranty/insurance would take effect after the initial warranty expires. The Technology Lending Grant funds directly align with the existing mission for Munday CISD.

Also, as our district is over 50% economically disadvantaged, the Technology Lending Grant funds will be providing Internet access to homes that currently have none. This will meet the need to provide equitable access to all students in the district.

For TEA Use Only

Changes on this page have been confirmed with:

On this date:

Via telephone/fax/email (circle as appropriate)

By TEA staff person:

Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 138903

Amendment # (for amendments only):

TEA Program Requirement 2: Describe a plan for providing internet access to student residences, residential centers, and/or on the buses that transport students (for whom a single ride lasts, on average, at least an hour) with the highest need for off-campus internet access. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Plan for Internet Access:

As a district with over 50% economically disadvantaged, many of our homes do not have Internet access. First, all students were surveyed to determine the number of homes without Internet access. Next, families identified as economically disadvantaged will be contacted, to determine the need for Internet access in those homes. In that initial contact, the parents will be questioned as to their willingness to accept this service from the district, via the Technology Lending Grant program.

Once a determination has been made as to the number of homes to qualify and accept Internet access, a vendor will be chosen to provide the Internet service. At that point, the device checkout and delivery of service and educational use contract will be established between the district and the family. Consequently, services would be ordered from the vendor and delivered to student residences. Monthly contract renewal with the family will ensure program success.

At the end of the school year, SmartSpots will be collected from the residences. The parents and students will be asked to complete an evaluation survey, rating the effectiveness of the program.

For TEA Use Only

Changes on this page have been confirmed with:

On this date:

Via telephone/fax/email (circle as appropriate)

By TEA staff person:

Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 138903

Amendment # (for amendments only):

TEA Program Requirement 3: Describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Current Curriculum:

In our current 1:1 computing environment, the following are just a few of the curriculums that require a computer and/or Internet access: MathXL, Google Classroom and other GSuite Tools, MicrosoftOffice.com, JCreator, Odysseyware, Quizziz, and Quizzlet.

Current Policy:

Current practice allows students in grades 9-12 to pay a per year fee to take their devices home each day. This fee covers loss and theft of the device. Those students without Internet at home are at a disadvantage when they have assignments that are to be completed outside of the classroom. With Technology Lending Grant funds covering the warranty/insurance costs, ALL students (with parent permission) will be allowed to use their Microsoft Surface devices at home.

TEA Program Requirement 4: Describe how the applicant is using digital instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Digital Instruction:

One foundation curriculum subject area using digital instructional materials are the grades 9-12 math classes. Those classes utilize an online curriculum called MathXlforschools.com. Lessons are delivered either direct, 100% in person from the teacher, or through a teacher created YouTube channel, for absent students or those needing a reteach. Then, assignments, quizzes, and tests are delivered through MathXL. The MathXL software provides immediate feedback to the student and teacher. Problem areas are then identified, and reteach is provided through additional practice on MathXL.

English Language Arts and Social Studies classes in grades 7-12 also use digital instructional materials daily. GoogleClassroom is used to distribute assignments to students, and GSuite Tools are used to create digital products, which are then turned back in to the teacher through GoogleClassroom. These subject areas also use Quizziz and Quizzlet for assessment.

For TEA Use Only

Changes on this page have been confirmed with:

On this date:

Via telephone/fax/email (circle as appropriate)

By TEA staff person:

Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 138903

Amendment # (for amendments only):

TEA Program Requirement 5: Describe how the infrastructure and technical support is adequate to support students' anticipated use of devices through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

District Network Infrastructure:

Munday CISD's LAN connects two campuses, and all out-buildings via single-mode fiber cabling. All devices are set in a client/server networking environment, using Microsoft Active Directory. The district utilizes E-Rate funds to provide a shared 200MB leased fiber to the Internet and Region 9 Service Center as an Internet Service Provider.

Region 9 ISP (Net9) furnishes a Meraki Firewall for data transport and content filtering and CIPA compliance. The District has 100% wireless access coverage, using a Xirrus backbone.

Technical Support:

Munday CISD employs a full-time district technology director for on-site implementation, management, and troubleshooting all technology needs. All technology products are purchased with a 3-5 year warranty, if available, for hardware and software technical support.

For TEA Use Only

Changes on this page have been confirmed with:

On this date:

Via telephone/fax/email (circle as appropriate)

By TEA staff person:

Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 138903

Amendment # (for amendments only):

TEA Program Requirement 6: Describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will oversee the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Equipment Check-out Procedure:

Each year the first day of school, students and parents are required to sign a Device Agreement and Internet Safety and Acceptable Use Policy. Subsequently, each student is assigned a tablet. The warranty/insurance for student devices will be purchased by the technology director through an approved vendor. All warranty/insurance claims will be filed in a timely manner, to return devices to students as quickly as possible. If the time for device return appears to be lengthy, a temporary loaner device will be issued to the student.

The Checkout process for the home Internet access will be accomplished on a needs basis, via parent survey. Monthly contact with the parent will be logged as to the success of the home device. At anytime before the end of the school year a parent who is not satisfied with the Internet access, may return the device for check-in. All devices will be collected and logged back to the school inventory during the summer months. This process will be managed by the Technology Director and Superintendent.

TEA Program Requirement 7: Describe how technology lending equipment will be accounted for per local policy, including providing insurance, if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Accounting for Equipment:

The equipment provided by the Lending Grant will be tagged and logged into the district inventory system. The condition of the equipment will be analyzed and logged monthly through the parent contact survey. Upon device check-in, the Technology Director will analyze the device condition and log the results into the district inventory system.

For TEA Use Only

Changes on this page have been confirmed with:

On this date:

Via telephone/fax/email (circle as appropriate)

By TEA staff person: